

the Office of Public Records in 232 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):

Software.org BSA Foundation

Travel Dates:

8/2-8/4 2023

Name of accompanying family member (if any):

NA

Relationship to Traveler:

NA

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
217	472	181	0

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

9/1/2023

Sarah Bittleman

Date

Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/1/23
Date


Signature of Supervising Senator/Officer

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Meals	181	Lunch was not provided on 8/4
Transportation	217	Actual rideshare costs lower than original estimate

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation:

See attached itinerary

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

See attached itinerary



Senate Staffdel to New York City
Wednesday, August 2 - Friday, August 4, 2023
"AI & Software Enabling Digital Transformation"

WEDNESDAY, AUGUST 2, 2023

7:10 AM Train departs from **Washington, DC Union Station**

10:44 AM Train arrives in **New York Penn Station**

11:30 – 12:00 PM Walk from Penn Station to **SAP**
.4 miles, *11-minute walk*

12:00 – 2:00 PM **Lunch Program: AI Technology & Policy: A Discussion of the Past, Present, and Future**
SAP (10 Hudson Yards, New York City)

Overview:

Participants will learn about the history and evolution of AI technology as well as views on what might lie ahead. A second portion of the program will discuss how AI laws and policies have taken shape in other parts of the world as well as US states and localities.

Featured Speaker(s):

- Austin Carson, Founder & President;
- Aaron Cooper, Vice President, Global Policy, BSA | The Software Alliance;
- Mike Hind, Distinguished Researcher, AI Department, IBM; and
- Grace Yee, Director of Ethical Innovation, Adobe.

2:00 – 4:00 PM **Company Visit: SAP**
SAP (10 Hudson Yards, New York City)

The delegation will learn how SAP is using AI now and plans to use it in the future. They will also discuss SAP's view on the ethics of AI and challenges opportunities for companies like theirs. The delegation will tour SAP's line of business booths (Highlighting Finance, spend management, supply chain, HR, and CX solutions) and receive a Retail Store tour (Retail fashion store powered by SAP and our partners).

Featured Speaker(s):

- Scott Sleeper, Vice President Business Technology Platform

- Doug Freud, VP Data Science & Data Management Business Technology Platform

4:00 – 4:30 PM Rideshare app to **The Lexington Hotel**

4:30 PM Arrive to **The Lexington Hotel**
(511 Lexington Avenue, New York City)
Delegation will have time to check in and deliver bags to individual rooms.

5:15 PM Walk from Lexington Hotel to **Microsoft**

.2 miles, 7-minute walk
Group assembles in the lobby.

5:30 – 8:00 PM Reception & Dinner Program: Harmonizing Global Perspectives on AI
Microsoft (885 2nd Avenue, 34th Floor New York, New York 10017)

Overview:

Participants will hear from UN officials, diplomats, and software executives about the global nature of AI and how public and private sector are working together across the globe to harmonize perspectives and find common ground. The UN Tech Envoy will also communicate the vision and mission of his office and strategic plan for AI.

Featured Speaker(s):

- Under-Secretary General Amandeep Gill, Tech Envoy, United Nations;
- Micaela McMurrough, Partner, Covington & Burling;
- Francesca Rossi, Fello & AI Ethics Global Leader, IBM; and
- Howie Wachtel, Senior Director, Policy, Microsoft.

8:30 PM Return to **The Lexington Hotel**
(511 Lexington Avenue, New York City)

THURSDAY, AUGUST 3

7:00 – 7:15 AM Group assembles in the lobby of **The Lexington Hotel**

7:30 – 8:00 AM Bus transportation from Lexington Hotel to **IBM**
2.7 miles, 20-minute drive

8:00 – 10:00 AM Company Visit: IBM
IBM Innovation Studio (51 Astor Place, New York City)

Overview:

The delegation will receive hands-on experiences to showcase the potential of AI with interactive demonstrations while learning from how IBM's technological leadership is driving industry transformation with our clients from around the globe. In addition, the delegation will have an open Q&A discussion with Christina Montgomery, VP and Chief Privacy Officer, who recently testified at a Senate Judiciary Committee Hearing AI regulation.

Featured Speaker(s):

- Christina Montgomery, VP and Chief Privacy Officer, IBM
- Shobit Varshney, VP & Senior Partner, IBM Consulting (leads AI, Generative AI, Analytics & IoT practice in US, Canada and Latin America)
- John Michael De Carlo, Executive, IBM Government and Regulatory Affairs

10:00 – 10:30 AM Bus transportation to **Adobe**
2.6 miles, 21-minute drive

10:30 – 12:00 PM Company Visit: Adobe
Adobe (1540 Broadway, New York City)

Overview:

They are going to speak on Adobe's approach to ethical innovation and Artificial Intelligence. Grace will run through Adobe's AI Ethics Principles and AI Review process. Andy will address Adobe's Content Authenticity Initiative (CAI) and how it is intertwined with AI.

Featured Speaker(s):

- Andy Parsons, Senior Director of the Content Authenticity Initiative
- Grace Yee, Director of Ethical Innovation

12:00 – 12:30 PM Walk to **Salesforce**
.3 miles, 6-minute walk

12:30 – 2:30 PM Company Visit: Salesforce
Salesforce (1095 Avenue of the Americas, New York City)

Overview:

Patrick Stokes, EVP & GM of Product, will share how Salesforce is incorporating AI into their products to empower their customers, safely and responsibly. After the discussion, the delegation will tour the Salesforce offices.

Featured Speaker(s):

- Patrick Stokes, Executive Vice President & General Manager of Product, Salesforce

2:30 – 3:00 PM

Walk to **Microsoft***.3 mile, 7-minute walk*

3:00 – 5:00 PM

Company Visit: Microsoft*Microsoft (11 Times Sq, New York, NY 10036)***Overview:**

Microsoft's Public Policy team and Responsible AI team will present on the seismic developments in Responsible Artificial Intelligence. The company's commitment to Responsible AI is founded on six core principles: fairness, inclusiveness, safety and reliability, transparency, accountability, and security. Speakers will also touch on emerging product integration.

Featured Speaker(s):

- Cass Matthews, Office of Responsible AI
- Howie Wachtel, Senior Director, Policy

5:00 – 5:30 PM

Walk to **Nasdaq***.3 miles, 6-minute walk*

5:30 – 8:00 PM

Dinner Program: AI in Financial Services*Nasdaq (4 Times Square, New York City)***Overview:**

Participants will visit the Nasdaq MarketSite for a tour and dinner program discussing the role of AI in financial services. The program will include a panel of software and financial services executives sharing real-world applications of AI, positive impacts to society and the economy, areas of caution, and promise for the future.

Featured Speaker(s):

- Jeff Bandman, Founder & CEO, Bandman Advisors
- Alexander Freemantle, Engineering Manager, Nasdaq
- Doug Freud, VP Data Science & Data Management Business Technology Platform

- Syeed "Sid" Mansur, Cofounder & CEO, GreenLyne Inc. and Sentrana Inc.
- Ken Sena, Founder & CEO, Aiera
- Ronak Shah, AI & Privacy Counsel, Cohere

9:00 PM Return to **The Lexington Hotel**
(511 Lexington Avenue, New York City)

FRIDAY, AUGUST 4

7:30 – 8:00 AM Group assembles in the lobby of the Lexington Hotel.
(Luggage will be loaded onto the bus.)

8:00 – 9:00 AM Bus transportation from Lexington Hotel to **Autodesk - Newlab**
7.1 miles, 30-minute drive

9:00 – 11:00 AM Company Visit: Autodesk - Newlab
Newlab (19 Morris Avenue, Brooklyn)

Overview:

Congressional staff will visit Newlab, an incubator that supports the acceleration, scalability and adoption of critical technologies required to decarbonize the global economy and improve societal outcomes. Autodesk – a design and make company - is a resident at Newlab and the meeting will highlight how software technology, machine learning and artificial intelligence are transforming the architecture, engineering, and construction industry to reduce costs, and speed construction and improve sustainability outcomes.

Featured Speaker(s):

- David Benjamin, Director of AEC Industry Futures

11:00 – 12:00 PM Bus transportation to **New York Penn Station**
5.1 miles, 35-minute drive

12:40 PM Train departs from **New York Penn Station**

4:21 PM Train arrives in **Washington, DC Union Station**